

MINUTES
S.C. Board of Architectural Examiners Board Meeting/Hearing
110 Centerview Drive, Lowcountry Conference Room, Columbia, SC 29210
9:30 a.m., September 18, 2024

Meeting Called to Order

Charles Muldrow Chairman, called the meeting to order at 9:30 a.m. Other members participating were William Wes Lyles, Amanda Green, J. Sanders Tate, James Stephens and Anthony Lawrence

Staff members participating in this meeting included Lenora Addison-Miles, Board Executive; Alice DeBorde, Program Coordinator; Ely Grote, Advice Counsel; Shelby Sutusky, Disciplinary Counsel and Wattie Wharton, Chief Investigator.

Others in attendance: Adrienne Montare, Executive Director, American Institute of Architects; Chelsea Lawrence, NCIDQ; and Cortney Glover (Court Reporter).

Statement of Public Notice

Mr. Muldrow announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building, on the board website, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the May 15, 2024, Meeting Minutes

Motion: Mr. Lawrence made a motion to approve the May 15, 2024, minutes as submitted. Mr. Lyles seconded the motion which carried by unanimous vote.

Approval of Agenda

Motion: Mrs. Green made a motion to approve the agenda as submitted. Mr. Stevens seconded the motion which carried by unanimous vote.

Approval of Excused Absences

No excused absences.

Office of Investigations and Enforcement Report

Mr. Wharton provided the OIE report. From January 2, 2024 – September 16, 2024, seventeen (17) total complaints received; two (2) active and seven (7) closed. The board accepted this as information.

Investigative Review Conference Report

No report.

Office of Disciplinary Counsel Report

Ms. Sutusky presented the ODC report. As of September 13, 2024, ten (10) cases are open, two (2) pending hearings and agreements and six (6) have been closed since the last report, and a total of twenty-two (22) closed since January 1, 2024. The board accepted this as information.

Reports

Board Executive's Report

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 9/3/2024

Credential	Description	Count
AR	Architect	4920
ARA	Partnership Firm	8
ARB	Business Corporation Firm	105
ARC	Professional Association Firm	56
ARD	Sole Proprietor Firm	15
ARF	Firms	1613
	Subt Total	6717

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 9/11/2023

Credential	Description	Count
AR	Architect	4813
ARA	Partnership Firm	11
ARB	Business Corporation Firm	111
ARC	Professional Association Firm	61
ARD	Sole Proprietor Firm	18
ARF	Firms	1580
	Subt Total	6594

Financial Reports

The board accepted as information the July 2024 financial reports.

Board Reports

No Board reports this meeting.

Disciplinary Hearings

No disciplinary hearings this meeting.

Application Hearings

Russell Goss appeared before the board seeking registration by reciprocity for an architectural license. He was not represented by counsel. This matter was recorded by a court reporter to provide a verbatim script should one be necessary.

Motion: Mr. Lawrence made a motion to go into executive session to receive legal advice. Mr. Stevens seconded the motion which carried by unanimous vote.

Motion: Mr. Stevens made a motion to come out of executive session. Mr. Tate seconded the motion which carried by unanimous vote.

Motion: Mr. Stevens made a motion that the applicant has met the standards for registration and to grant licensure. Mr. Tate seconded the motion which carried by unanimous vote.

New Business

Interior Designer Legislation

Chelsea Lawrence, International Interior Design Association (IIDA) and Matt Barusch, Council for Interior Design Qualifications (CIDQ) made a brief presentation to the board on the Interior Design Profession, the impact on public safety and the importance of reasonable regulation. Ms. Lawrence indicated that the Interior Designers Legislation may be introduced in the next legislation session in 2025. The board accepted this as information.

Office of School Facilities (OSF) Chapter 1 Inspections

Adrienne Montare, Executive Director, American Institute of Architects (AIA), brought to the attention of the board concerns that the profession had regarding Form F-9 – Verification of Completed Inspections requiring all A/E firms to sign and stamp to “attest” that “we have inspected” and “all deficiencies have been resolved”. AIA requested that the verbiage be revised to avoid conflicts with licensure language and the professional standard of care to limit the liability of attesting to items not in the A/E’s scope. Adrienne informed the board that the form has been modified and the issue is resolved for now. The board accepted this as information.

NCARB AXP Guidelines for Remote Work

This item was not discussed at the meeting and the board accepted it as information.

AIA and NCARB Statement Regarding NAAB Accreditation Expenses

Member Stevens informed the board of an ongoing problem with funding negotiations with The National Architectural Accreditation Board (NAAB) proposed schedule for directly invoicing architectural programs to cover all or part of the NAAB’s expenses beginning in 2025. NAAB is proposing two scenarios; (1) in which AIA and NCARB offset the cost to schools through direct annual support in an amount which increases each year over the next four years; (2) allow NAAB to charge schools directly beginning in 2025. Member Stevens will keep the board updated on this issue.

NCARB 2024 Leadership Summit Travel

The Leadership Summit will be held October 18-19, 2024 in Fargo, ND. Funding is provided by NCARB for one board executive and one board chair, or representatives on their behalf.

Motion: Mr. Tate made a motion to approve members Lawrence and Lyles to attend this meeting funded by NCARB. Mr. Stevens seconded the motion which carried by unanimous vote.

Unfinished Business

North Carolina Board of Architectural & Registered Interior Designers Neighborhood ARE Sealing Guidelines

This item was presented to the board at the May 2024 meeting and again added to the agenda since member Lawrence was not in attendance at the last meeting for review/discussion. A member of the Board's IRC requested that the board review the policy/guidelines issued by the NC Board of Architecture and believed that it should be adopted by the South Carolina Board. The board again briefly discussed the guidelines as submitted and accepted as information.

Motion: Mr. Lawrence made a motion to go into executive session to receive legal advice. Mr. Lyles seconded the motion which carried by unanimous vote.

Motion: Mr. Stevens made a motion to come out of executive session. Mr. Lyles seconded the motion which carried by unanimous vote.

Funding Requests

No funding requests this meeting.

Public Comments

No public comments.

The next meeting of the SC Board of Architectural Examiners is November 13th.

Motion: Mr. Lawrence made a motion to adjourn the meeting. Mr. Tate seconded the motion which carried by unanimous vote. The meeting adjourned at 12:15 p.m.

Respectfully submitted: Alice M. DeBorde. Program Coordinator